

**VILLAGE OF RED HOOK BOARD MEETING
VIA RING CENTRAL
February 8, 2021**

Present: Mayor Edward Blundell, Deputy Mayor Bent Kovalchik, Trustee Jennifer Norris, Trustee Charlie Laing, Trustee William Noonan and Village Clerk Lara Hart.

Mayor Blundell stated the Village Board Meeting is held in compliance with Open Meetings Law per Executive Order 202.1 and 202.72. Meeting was noticed with media, website and at the Village Hall.

Mayor Blundell opened the February 8, 2021 Village Board Meeting via ring central at 7:01 pm with a quorum confirmation.

Mayor Blundell did a Roll Call for attendance.

Mayor Blundell – Present

Deputy Mayor Kovalchik – Present

Trustee Norris – Present

Trustee Noonan – Present

Trustee Laing – Present

Mayor Blundell advised that tonight's meeting is being directly recorded and will be shown on PANDA; and advised that Christopher Donohue, Administrative Assistant, is present to assist with technology.

Mayor Blundell said that when we open the Public Hearing all rules apply with regard to the public hearings. And that the public hearing is not like the workshops with back and forth dialog with the stakeholders but is a forum for the public to comment on what they see and interpret on the document our Police Reform Plan. The "Plan" that was posted on the Village website and the Board listens but is not under any obligation to respond or answer any specific question. Mayor Blundell said there is no sign in sheet and that the Administrative Assistant will assist with hands being raised for comment. Mayor Blundell advised that time allotted for each speaker will be 3 minutes. Each person can speak once and if they wish to speak a second time they can do so with a 2 minute time allotted and comments must pertain to the subject of the public hearing. No members of the public will be permitted to speak during the public hearing unless recognized by the Mayor and all remarks addressed to the Board and not the audience. All persons speaking will be given respect and courtesy and in return are expected to be respectful and courteous; and the use of profane, slanderous or inappropriate language will not be accepted.

Mayor Blundell advised that the current draft of the "Plan" is located at various places throughout the Village website and the one we are working off of is dated Draft 2/5/2021. Mayor Blundell advised that under the current draft "Plan" we identified 5 theme areas and within that 14 action items which are seen on page 2 under Transparency and Accountability. Mayor Blundell stressed that although this "Plan" is due to be filed with NYS by April 1 we do not see this is the end of the process and our work.

Mayor Blundell advised that the Village is required to file with the State of New York a Police Reform and Reinvention Collaborative Plan Certification Form that the Village will attest that they have done a

comprehensive review of current police force deployments, strategies, policies, procedures and practices. Mayor Blundell said this meeting is to get public comment.

Mayor Blundell advised that the Village has worked with Dutchess County Collaborative since August, 2020 and their input was helpful to the Village of Red Hook, and we took that booklet which was circulated to the Board and Stakeholders and from that we convened on the actions we could take. Mayor Blundell advised that the driving force was from National events and is the underlying basis of why we need to make sure all Police Departments are working as cleanly and properly as they can without any underlying biases whether it be racist or gender based. Mayor Blundell said we would like to incorporate the bigger picture and not just policing but what Red Hook can do to as a Village Government. Mayor Blundell said they have had very good discussions since January 7th.

Mayor Blundell made Motion to open the Public Hearing for the Police Reform and Redesign Project at 7:13pm. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Christopher Donohue, Admin Asst., advised all present of the “participants” button to raise hands to speak during the public hearing.

#1. MERCEDES. Did not give last name and preferred to not give address but stated she resided in the Village of Red Hook.

Mercedes said we mentioned earlier that there were 5 members on the Police Reform Committee Board and asked 1) if all 5 members reflect what Cuomo has said in Executive Order 203; 2) does it reflect one member from a person of color who is marginalized in this or a LGBTQ Committee; 3) is there anybody from the Mental Health Committee on this call.

Mayor Blundell. 5 Board members is the Village Board and the stakeholders group does include as many of those things mentioned as we could get and the requirement was that the Village has consulted with stakeholders, including but not limited to, membership and leadership of the local police force, members of the Community with emphasis in the areas of high numbers of police and community interactions; interested non-profit community groups; Local office of the DA and Public Defender and local elected officials; so yes feels we do have all that, and we also had the benefit of the County level in multiple levels working collaboratively which the Village of Red Hook was a part of.

Mercedes. Thank you.

#2. DAVID MARKUSEN. (email received dated 2/8/2021 at 7:42pm)

Mr. Markusen thanked the Board and Stakeholders. Mr. Markusen said he has no reason to believe that RHPD is not addressing these disparities but would not know because there is nothing published for the Community to see and that he has reviewed the working document and had a few things to say.

1. Believes there should be regular reports posted to the public outlining the steps that the RHPD is taking, whether it be policy training, demographics data or audit – and he does not see specifics in the current Plan and would like to see this outlined.
2. In order to maximize the RHPD’s understanding of issues within the Community there needs to be a detailed process for accepting comments, issues and complaints from the Community that makes all members feel comfortable in order to come forward with any issues they have. This process needs to be published to the public so everyone knows what the process looks like and feels comfortable coming forward. This is crucial, for without it, how does the RHPD and the

Village of Red Hook know they are catching all of the issues that may fall under their prevue in the Community.

3. In order to achieve these goals effectively and without overwhelming an already tightly staffed Department he is in favor of an intermediate Community body with a diverse group of residents to be formed. In the published Village "Plan" he sees this listed under "future" but feels strongly that in order for this to be successful it needs to have the mandate and authority to develop reports, access policy information, recommend and follow up on policy items and package information for the public.
4. Transparency is the best way to show the Community where steps are being taken. Publishing official policies, plans, and reporting progress are the best way to convey this information. At the very least, the public should be able to look up the body comers, use of force, duty to intervene, and bias training policies. But ideally there would be a two way flow on information that is much more comprehensive.

Mercedes. Asked if it was possible for Red Hook PD to hold a "know your rights" seminar so people in the Community know exactly what their rights are when they are pulled over by RHPD.

Mayor Blundell. Taking notes, thank you.

#3. STEPHANIE PORTO.

Said she had nothing to add but added her support to prior speakers and appreciates their points and feels a regular two-way flow of information and an information sharing seminars are two ways to mitigate potential harm and create a community that hopefully feels safer.

Mayor Blundell asked if speaker was a Village resident.

Stephanie Porto. Town Resident.

#4. CHARLIE RUBIN. 15 PRINCE STREET (email received February 16, 2021 at 3:01pm)

Said he has not been following this dialog.

1. We should proactively hire minority officers.
2. Officers' names should be public, like all the other people who work for the Village.
3. Possible to have a civilian oversight board, that has some real teeth, that can actually investigate issues with police and actually fire officers if need be and get weekly briefing from them instead of just from the Village Board or Mayor, and to be more Community involved.

Mercedes. Asked if we are accepting input from people who mainly speak English and asked about other people who speak Spanish and other language and how are we reaching out to them.

Mayor Blundell. Good question and we reached out to a few venues and our website has access to this meeting in Spanish and one of our Stakeholder's groups circulated a Spanish version of the "Plan".

Mercedes. Is there a survey going on within the PD where people in the Community can voice how they feel about the Police Department and we know their opinion and how they feel, and maybe fill out a streamline communication with them, so their opinions are valued throughout this process.

Mayor Blundell. We will state your statement down.

#5. Dr. Kahan Sablo. (email received February 18, 2021 at 4:05pm)

1. Allow citizens an opportunity to get/collect unbiased, unfiltered data from the citizens and is there a plan to solicit that because people will be reluctant to speak in public and seen here tonight to give address.
2. They are going to help at the College and in the process of doing a survey this week.
3. Is there a more systematic way for the Town to get feedback from its residents?

Mayor Blundell. We are taking comment and in the "Plan" there is a plan for enhancing our data collection.

#6. CECELIA CORTINA.

Microphone not working.

#7. ANN RUBIN. 15 PRINCE STREET.

Said she has not been following this dialog.

1. Alternatives to calling the police for mental health crisis and that other Communities are looking at other types of assistance and intervention.
2. Has anyone in this group contacted the School District regarding relationship of local police and school and to shed light to the Community on that.

Charlie Rubin.

Agrees with Dr. Sablo and it takes up a certain amount of nerve to come to this meeting so if we could canvas other people who would be willing to go to meetings like this that would be a great idea.

Mayor Blundell. We did have a Community wide forum hosted by the Dutchess Human Rights Commission where people got to call and is part of this record. Mayor Blundell said in line with reluctance and fear we do not want that to be of anyone's existence here and this "Plan" will battle and work with that.

#6. CECILIA CORTINA.

Heard from last meeting the webpage of the RHPD and added suggestions.

1. Have instructions on how to make a complaint to the Division of Human Rights because it can be intimidating to go to the Police Department.
2. Promote "know your rights" training for people and give a sign of good faith
3. Instruction how to "ask for information" from the Department and explain the stages of when to expect an answer.
4. Invite people who do not speak English to these meetings and have an interpreter present.
5. Have both English and Spanish on the RHPD website
6. Survey on the webpage to ask people how they feel about the RHPD
7. Training of the RHPD and that they receive training that work with minorities.
8. See something that talks about confidentiality when making a complaint and that people feel comfortable.

Mayor Blundell said this Board will do one more sessions on February 18th and we have one Officer that speaks Spanish and Portuguese and we will think about that.

STEPHANIE PORTO.

Suggested to add outreach to local social justice organizations that are organizing on their own and following and attending these meetings.

Following up with Cecilia and suggesting public interfacing on how to make a complaint and what the next steps could be around that and more community discussion and transparency.

#7. MELKORKA KJARVAL.

Wanted to inform that all the Workshop meetings are located on the Village website.

Mayor Blundell also advised that PANDA TV 23 did post them Community wide through Spectrum and on the Village website.

Mayor Blundell said this was all important information and people can send comments to:

info@redhooknyvillage.org

DR. KAHAN SABLO.

Said people could be hesitant to send to that email and asked if there could be an email specifically created to discuss police concerns and feels asking someone who has had an uncomfortable situation with an Officer to respond to an info@ email concerns him and can see hesitant to reporting to an email like that; and would like it know who would be getting this that has access to his name.

For the Group that will be meeting ongoing – and who we are inviting to that and what will the scope or authority of that be because we are coming up with issues that are more contentious and having been to two of these there has been some heated moments and where is the authority of that group and how are you reaching out to those members and what are the visions you have.

Mayor Blundell.

1. Even now tonight is more for listeningthe info email is not designed to take complaints and is designed to act as a written comment forum for this public hearing and to convey ideas on the “Plan”.
2. In Village world we have an election on March 16th and we envision some change on Village Board and by rule and by Law we appoint Committees and this will all be taken into consideration and we envision this Committee being a broader and overall social contract committee not specifically a police committee.

DAVID MARKUSEN.

Pointed out that the Village website has email shown as: info@redhookvillage.org and bouncing back and website needs to be corrected.

Said whatever group is formed needs to have authority and mandate to do some of this work and make this conversation with the public be fruitful otherwise we are not doing the service that this Executive Order has asked us to do.

Mayor Blundell said website address will be corrected.

CECILIA CORTINA.

If there is a public hearing on 2/18/2021 please consider not asking people for their address because it is very intimidating.

Mayor Blundell.

It is a step and we are not looking at it as any enforcement reason and this is a project we are working on improving, reforming, redesigning the Department and we need to have a sense of who is from within our jurisdiction and who is from the areas of where we serve whether it be the School or the Town and a requirement of the public hearing process and we did with all Boards.

Mayor Blundell made a Motion to keep the public hearing open and continue to the Village Board Meeting of February 18, 2021 at 7:00pm and that the website email address will be corrected on the Village website. Motion seconded by Member Norris.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Laing – yes

Norris – yes

Noonan - yes

All in favor. Motion approved.

Mayor Blundell opened the formal part of the Village Board meeting at 7:51pm.

Mayor Blundell made a Motion to approve Village Board Meeting minutes dated January 7, 2021; Village Board Workshop Meeting minutes dated January 11, 2021 and Village Board Meeting minutes dated January 21, 2021. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

TREASURER’S REPORT

Read by Village Treasurer Ray Towle

ACCOUNT BALANCES:

| | |
|------------------|---------------|
| GENERAL FUND | \$ 476,085.28 |
| WATER FUND | \$ 195,647.40 |
| TRUST & AGENCY | \$ 21,136.67 |
| PETTY CASH | \$ 24.50 |
| VILLAGE GREEN | \$ 4,717.92 |
| HARDSCRABBLE | \$ 2,276.85 |
| HEALTH INSURANCE | \$ 3,848.44 |
| SEWER FUND | \$ 21,091.53 |
| CAPITAL FUND | \$ 00.00 |

RESERVE CHECKING BALANCES:

| | |
|-----------------------|---------------|
| FIRE DEPARTMENT (M&T) | \$ 5,030.79 |
| POLICE (M&T) | \$ 14,577.76 |
| USDA (M&T) | \$ 133,965.32 |
| HIGHWAY (M&T) | \$ 20,776.27 |
| SNOW RESERVE (M&T) | \$ 3,279.00 |
| TOWER RESERVE (M&T) | \$ 17,708.76 |
| UNEMPLOYMENT (M&T) | \$ 4,543.45 |
| COURT RESERVE (M&T) | \$ 3,298.10 |
| OFFICE RESERVE (M&T) | \$ 972.38 |

MONTHLY EXPENSES:

| | |
|----------------|---------------|
| GENERAL FUND | \$ 229,645.64 |
| WATER FUND | \$ 12,501.98 |
| TRUST & AGENCY | \$ 1,396.88 |
| SEWER | \$ 39,111.79 |

Treasurer Towle said the sewer payments were for the preliminary design to Engineering Firms.

Mayor Blundell made a motion to approve the Treasurer’s report as submitted by the Village Treasurer. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

Mayor Blundell said he has been working on the new budget model.

POLICE

Mayor Blundell read the Police Report as follows:

| | | <i>Village of Red Hook</i> | <i>Town of Red Hook</i> | <i>Tivoli</i> |
|------------|-----|----------------------------|-------------------------|---------------|
| Incidents: | 430 | 340 | 90 | 0 |
| UTT’s: | 113 | 82 | 31 | |
| Arrests: | 14 | 9 | 5 | |

PLANNING AND ZONING

Trustee Noonan read the monthly report as follows:

| | |
|-----------------------------|---|
| Building Permits: | 5 |
| Certificates of Occupancy: | 0 |
| Certificates of Compliance: | 4 |
| Municipal Searches: | 4 |
| Complaints: | 0 |
| Order to Remedy: | 0 |
| Fire Inspections: | 8 |

Mayor Blundell advised that \$2,098.00 was collected in fees.

MATERIAL MANAGEMENT

Trustee Norris read the monthly report as follows:

For the month of January we sold \$3180 in garbage tags and paid out \$683.51. We had 6.32 tons of garbage and 3.07 tons of recycling: .45 of cardboard, 1.34 newspaper and 1.28 tons of commingled.

Events: Currently on hold due to COVID.

Mayor Blundell spoke on Red Hook Responds and the upcoming Community Gardens and Backyard Gardens.

WATER:

Trustee Laing read the monthly reports as follows:

- During the month of December the water treatment facility treated 11,509,700 total gallons, which is an average of 371,300 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.
- During the month of January the water treatment plant used 95 gallons of sodium hypochlorite. The average daily use was 3.06 gallons per day.

Trustee Laing advised numbers do not take into consideration the recent water main break. Trustee Laing said that the gallons per day are consistently high so we will have to keep an eye on that.

Mayor Blundell advised that we are putting a new back flow preventer valve at the pump house.

Mayor Blundell advised as of January 1 we are in the Sewer business and the Village took over ownership and control of the existing sewer plant behind Red Hook Commons.

Deputy Mayor Kovalchik read the monthly reports as follows:

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
JANUARY, 2021**

1. The current balances of the Village Green Committee's related budget accounts, as of January 31, 2021, are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,372.00
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$(-)3,100.00
 - Village Green Committee Checking Account
Balance \$ 4,712.92
2. There were no Village Green Committee Meetings held during the month of January, 2021.
3. The Tree City USA Application is currently being prepared by David Pearson, Brenda Cagle, and Brent Kovalchik. The application is due in February, 2021.
4. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, or making a donation to support the VGC's various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
JANUARY, 2021**

5. The Village's Snow Ordinance is currently in effect through March 31, 2021. No parking is permitted on Village streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).
6. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199: Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199: Section 165-48).
7. The Village received the latest Consolidated Highway Improvement Program (CHIPS) SFY2020-2021 Apportionment Balances from the NYSDOT (1-19-21) on January 22, 2021. The current balances for all CHIPS Programs are as follows:

- CHIPS SFY2020-2021

| | |
|--|--------------------|
| SFY2020-2021 Apportionment Balance | \$40,223.37 |
| Cumulative Rollover Balance | <u>\$48,123.04</u> |
| Total Balance (subtotal) | \$88,346.41 |
- Extreme Winter Recovery (EWR)

| | |
|--|--------------------|
| SFY2020-2021 Apportionment Balance | \$ 7,183.48 |
| Cumulative Rollover Balance | <u>\$14,366.96</u> |
| Total Balance (subtotal) | \$21,550.44 |

Total Balance \$109,896.85

The amounts authorized for these programs may be subject to a reduction of up to 20 percent, contingent upon revenue impacts directly related to the COVID-19 Pandemic.

8. No revenue was generated from the sale of scrap metal during the month of January, 2021. Total revenue generated in FY2020-2021 is \$3,092.80. Since inception of the Scrap Metal Recycling Program in September, 2007, \$34,544.92 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents or businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk’s Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
JANUARY, 2021**

1. Red Hook Sewer Project

- a. Meetings were held on January 8, 15, 22 and 29, 2021, via telephone conference call. Kathryn Serra (C.T. Male Associates), Ed Blundell and Brent Kovalchik participated. The following items were discussed:
 - January 8, 2021 – A Ceremonial Transfer of Ownership of the wastewater treatment plant from Red Hook Commons Sewage Works Corporation to the Village of Red Hook was held at the Red Hook Commons Wastewater Treatment Plant site. Ken Kearney (Kearney Realty Group), Marcus Molinaro (DC Executive), Ron Hicks (Assistant DC Executive), Kathryn Serra (C.T. Male Associates), Victoria Polidoro (Rodenhausen Chale and Polidoro, LLP), Ms. Dongo (C3ND Environmental Consulting), Pete Setaro (CPL Architecture, Engineering, Planning), Ed Blundell and Brent Kovalchik attended.
- b. January 15, 2021 – A meeting was held, via Zoom, to discuss Construction Administration, Sewer System Operations, and Water System Operations. Robert

Flores (Delaware Engineering), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Construction Administration of the Red Hook Sewer Project. Administration will be conducted, as per contractual obligations and best practices by C.T. Male Associates.
 - Maintenance of the Red Hook WWTP is currently being performed and operated by VRI, on behalf of the Village of Red Hook, as of 12/30/20.
 - Suggestions to require sewer system operator, project engineer and contractor to inspect and sign-off on installation of mains, laterals, tanks and pumps. This is typical of best practices and is the responsibility of C.T. Male Associates.
 - Suggestions to require C.T. Male Associates to conduct weekly meetings with engineers, contractor and Village officials, daily check-in and reports from construction inspector and contractor, and review fee schedules for sewer service area customers.
 - Discussed the possibility of acquiring additional grant/loan funding from USDA-RD in the event the construction bid exceeds the preliminary estimates.
 - Discussed sewer and water systems operations involving Red Hook Village staff, consultants and vendors regarding billings, repair schedule, routine maintenance schedules and work order processing. Scope of services and a proposed annual flat rate will be prepared by Delaware Engineering for the Village Board of Trustees review and approval.
- c. January 22, 2021 – A conference call was held with Daniel Birmingham and Robert Smith (Hawkins, Delafield and Wood, LLP), Ed Blundell and Brent Kovalchik. The following items were discussed:
- Procedures and timeline to amend the Bond Resolution in the event that the Construction Bid exceeds the estimated cost of construction and amount of the original Bond Resolution.
 - Discussed the possibilities of establishing a Bond Anticipation Note (BAN) to cover costs in excess of original estimate of construction costs. If a BAN is needed, the seven year life span would provide additional time to seek and acquire additional grant/loan funding from USDA-RD, NYSEFC, and other sources.
- d. January 22, 2021 – A conference call was held with Beth Ferguson (Fiscal Advisors) regarding preparation of fee schedules, anticipated billing to sewer service area customers during construction to cover first payment of debt obligation to USDA-RD upon project Final Completion Date, and Bond Anticipation Notes that may be required if construction bid exceeds estimated project costs. Beth Ferguson (Fiscal Advisors), Ed Blundell and Brent Kovalchik attended.
- Beth Ferguson submitted a fee schedule (1/22/21) and contract to retain the firm, Fiscal Advisors, as the Village's Municipal Advisor (1/25/21). Fiscal Advisors is a MWBE firm and would be in compliance with NYSEFC MWBE requirements.
- e. January 28, 2021 – USDA-RD sent the specifications for the required sign for the Red Hook Sewer Project. Names of federal, state, and local officials will be of current administrations as of January 20, 2021.

- f. January 29, 2021 – A conference call was held to review the Pre-Bid Meeting and contractual obligations of the select qualified low bidder regarding communications, notifications and responsibilities to inform sewer service area customers of construction activities occurring on their properties or places of residence or business. Kathryn Serra (C.T. Male Associates), Ed Blundell and Brent Kovalchik participated.
- g. The tentative timeline for the Village of Red Hook Sewer Project is as follows:
- January 18, 2021 – The Village of Red Hook, with the assistance of C.T. Male Associates, posted the invitation to bid in the Village’s official newspaper and various trade publications. To date, there are 22 plan holders including five for the Prime General Contractor, eleven for the Prime Electrical Contractor, and six for various vendors and subcontracting services.
 - February 5, 2021 – A pre-bid meeting will be conducted, via RingCentral, as per bid document requirements for all interested contractors, subcontractors and vendors.
 - February 25, 2021 – Bids will be opened in the Red Hook Village Building.
 - March 8, 2021 – The Village Board of Trustees will approve the qualified low bidder, based on review of the bid documents by C.T. Male. The Village Board may also approve the Bond Resolution Amendments if needed.
 - April, 2021 – Upon further review of bid documents and contractual agreements by Village legal counsel, the Board of Trustees will award the contract, sign contracts and issue the Notice to Proceed.
 - May, June, 2021 – Construction of the Village of Red Hook Sewer Project will begin.
 - September, 2022 – Substantial completion.
 - December, 2022 – Final completion.

2. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. Four Corners Planning has revised zoning documents for amendments to the Town of Red Hook Zoning Code regarding Short-Term Rentals (STRs). Copies will be forwarded to ITF Members for final review. A meeting is tentatively scheduled in February, 2021 with members of the ITF and the Town of Red Hook EDC to discuss the draft legislation and finalize the proposed language. After this final review, the draft zoning amendments will be sent to the Town Board for review, deliberation, public comment periods and approval.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report
January, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of January, 2021.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
January, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of January, 2021.

- b. The current balance of the Community Preservation Fund, as of January 31, 2021, is \$1,907,086.51.

Saw Kill Watershed Community (SKWC) – Monthly Report
January, 2021 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of January, 2021.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
January, 2021 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of January, 2021.
- b. The LWRP Working Group is waiting for review and comments of the amended LWRP by the NYS Department of State. Once comments are received and responses submitted the LWRP Working Group and the Town of Red Hook Council will organize a Public Informational Meeting to review current proposed updates to the LWRP of the Town of Red Hook.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
January, 2021 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of January, 2021.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
January, 2021 – Ray Towle and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of January, 2021.
- b. Proposed amendments to Chapter 200 – Zoning – Code of the Village of Red Hook include:
 - Changing the Highway Business (HB) District to the Gateway (G) District.
 - Amendments to Section 200-11 regarding Use and Bulk Regulations of the Gateway District.
 - Adding one property, currently in the R10,000 District, to the Gateway (G) District.
 - Amending Section 200-9 (R10,000 District) regarding Special Permits for Live/Work Units for properties located on East Market Street and that are also in the Sewer Service Area.
 - Adding eight properties, currently in the R10,000 District on South Broadway and Fisk Street, to the Neighborhood Mixed-Use (NMU) District.
 - Adding a definition of Live/Work Units to Section 200-5.
- c. Delaware Engineering has prepared an amended Zoning Map to reflect the proposed expansions of the Gateway (G) and Neighborhood Mixed-Use (NMU) Districts.
- d. Copies of the proposed amendments have been sent to Four Corners Planning and Rodenhausen Chale and Polidoro, LLP for review, comments, and preparation of drafts

of proposed legislation, SEQR documents and Dutchess County Department of Planning and Development approval in accordance with NYS Statute 239-m.

Mayor Blundell advised sewer project is funded with monies from USDA but even with low interest and Village still has to be pay something back and the underlying content is that the construction money gets funded to us by EFC at 0% interest and when it is all done and spent we then close the loan by borrowing the money from the USDA and then we at a certain point in the next fiscal year have to start paying money back; and the first payment will be due in December, 2023 and would like to discuss now and at the next workshop considering a way to develop that amount which would include charging sewer customers some piece of that money to get enough in the fund balance to make that first payment which could be in the range of \$35.50 per month.

Mayor Blundell spoke on the bidding aspect and the importance of bidders communicating with our people day in and day out.

Mayor Blundell spoke on bid opening day and that we will be using the PA System to announce bids to the contractors outside the building.

REGULAR BUSINESS:

Mayor Blundell spoke on ways to reconfigure and redesign the water department and has been working with our water operator VRI and our Engineering firm and have come up with an idea and have had conversation with Delaware Engineering and current staff and would like to recommend to consolidate a point within our organization where certain are things are best entered and controlled and not a job for Mayor or a Board Member and need a paid staffer and is recommending that our current employee Gregg Stolarik be appointed to 35 hours per week with a benefit package and to hire Delaware Engineering to give high level structure as far as maintenance and control planning at the rate of \$850.00 per month.

Mayor Blundell made a motion to retain Delaware Engineering as an annual consultant with a monthly rate of \$1,850.00 and expand Gregg Stolarik's hours as Deputy Clerk to be our main point of contact and have control of software changes for sewer and water working full time with a 35 hour week with a benefit package. Motion seconded Deputy Mayor Kovalchik.

Deputy Mayor Kovalchik said the need to have Delaware Engineering involved includes preparing a list of hydrant flushing, valve exercising, determining the process of fixing leaks when detected and controls pump field and working with the new sewer system and operations of the treatment plant and good to have one point person.

Trustee Norris said since we have not had a real budget meeting so how does this fit into the big picture of budget and the tax cap and hiring someone full time and are we able to afford this under the water budget.

Mayor Blundell said water is billed quarterly and pulled the last 4 quarters and we are trending about 10% more than budget projections in revenue and sees that bump as able to pay both aspects.

Deputy Mayor Kovalchik asked if the water fund is subject to the tax cap. Mayor Blundell said no and when COVID ends and water billing drops the Board will need to consider what to do, but the numbers right now are ok. Mayor Blundell said we need to recognize we need to best handle water and now sewer operations. He also mentioned we should request a sewer report each month.

Trustee Laing asked if the sewer fund was also independent of the tax cap. Deputy Mayor Kovalchik said yes.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

Mayor Blundell advised that we have received an updated/amended agreement for the RRFB's from NYSDOT and this has been reviewed by counsel and circulated to the Board prepared Resolution No. 2-2021.

**RESOLUTION #2- 2021
TO MAINTAIN HIGHWAY SIGNALS
Highway Identified as South Broadway and West Market – NYS Route 9 & Route 199**

On motion of Mayor Blundell, seconded by Trustee Kovalchik, the following resolution was adopted by the Board of Trustees of the Village of Red Hook, New York:

WHEREAS, the New York State Department of Transport proposes to construct an enhanced lighting for pedestrian crosswalks located at Prince Street; Fraleigh Street; Morgans Way, identified as along South Broadway – NYS Route 9, Village of Red Hook, County of Dutchess, and at NYS Route 199 at Benner Road within the geographical jurisdiction of the Village of Red Hook; and

WHEREAS, the New York State Department of Transportation approves of such project, will include in the pedestrian safety action plan contract #2 PIN 8OPS.02 D263742 and desires to have a solar powered highway signalized intersection lighting system along said crosswalks within its geographical jurisdiction; and

WHEREAS, the State of New York has agreed to provide as a part of the project the following items in connection with a pedestrian crosswalk lighting system:

Rectangular Rapid Flashing Beacons located at NYS Rt 199 at Benner Road and NYS Rt 9 at Morgans Way; plus at Rt 9 at Prince Street and Rt 9 at Fraleigh Street; provided that the Village of Red Hook agrees to maintain, repair and energize such pedestrian crosswalk lighting system for a period of 25 years or until such lighting and/or maintenance of such lighting system is no longer necessary.

NOW, THEREFORE, BE IT RESOLVED: the Board of Trustees of the Village of Red Hook hereby approves the changes since Resolution 4 of 2019 and #19 of 2020 of the above subject project; and

BE IT FURTHER RESOLVED: that the Village of Red Hook shall maintain, repair and energize such pedestrian crosswalk lighting; and

BE IT FURTHER RESOLVED: that the Board of Trustees of the Village of Red Hook hereby authorizes Mayor Edward Blundell of the Village of Red Hook to enter into and execute an Agreement with the State of New York and through the Commissioner of Transportation to commit the Village of Red Hook to maintain, at its own expense, the lighting system on the above-identified project, such agreement to provide that the maintenance shall include the repair and replacement of equipment and the furnishing of electric current for the lighting system; and

BE IT FURTHER RESOLVED: that the Village Clerk is hereby directed to transmit five (5) certified copies of the foregoing resolution to the State Department of Transportation.

DATE: February 8, 2021

Mayor Blundell made a motion to adopt Resolution No. 2-2021 – To Maintain Highway Signals – dated February 8, 2021. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

Mayor Blundell spoke on budget and he will circulate a spreadsheet to the Board and will meet on February 25, 2021 to further discuss. Mayor Blundell said it is seemingly coming together as far as the tax cap and we are generating revenue from cell tower rentals and renting well fields to the solar project and it is looking like we will stay within the cap but we need to do a public hearing on that tax cap override.

Trustee Laing asked if no changes to the tax cap requirements due to COVID and stress on Municipalities. Mayor said no.

Mayor Blundell made a motion to schedule the Public Hearing for the Tax Cap Override for March 8, 2021 at 7:00pm. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

Mayor Blundell spoke on the Green Innovation Grant Program Grant which is designed to save energy. Mayor Blundell advised that the application needs to be filed by 2/21/2021 and most of the work has been done.

Deputy Mayor Kovalchik asked if is this part of the consolidated funding application or is this the EFC. Mayor Blundell said this one is GIGP. Deputy Kovalchik said this is a first step.

Mayor Blundell made a motion to submit application for Green Innovation Program Grant. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

PUBLIC COMMENT:

Mayor Blundell asked if the Board if they had any comment. Meeting dates were discussed.

No public comment.

Mayor Blundell made a motion to pay bills after audit. Motion seconded by Trustee Norris.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion to adjourn the February 8, 2021 Village Board Meeting at 8:55pm. Motion seconded by Mayor Blundell. All in favor. Meeting adjourned.

Submitted by,

Lara Hart
Village Clerk