

**VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
JANUARY 13, 2020  
7PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell opened the meeting at 7pm with the Pledge of Allegiance. Mayor Blundell displayed a picture of the new solar project, the grand opening was January 12th. The meter is now spinning as we generate electricity from a green, local source.

Mayor Blundell made a motion to approve minutes from December 9th and 19th. DM Kovalchik seconded this motion. All were in favor.

**PUBLIC HEARING 7:05 - ZONING MAP REVISIONS**

Mayor Blundell made a motion to open the Public Hearing. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik, Trustee Trapp and Ray Towle have met for several months to amend the zoning map for future growth. A new map has been submitted and related code changes are in the suggested text of the zoning law amendment. Blundell pointed out that we had already posted public notice for tonight's hearing but we will need another since the final version of the map did not arrive in time for compliance with our internal time-lines. The map was delayed on some technical/printing related issues. So, we need to set another public hearing but open one now to comply with our postings.

No public comment.

Mayor Blundell made a motion to close the Public Hearing but pointed out that another will be set later in the session for next month and affected property owners will get direct notice of the hearing. Trustee Trapp seconded this meeting. All were in favor.

**REGULAR BUSINESS**

**TREASURER'S REPORT** - Submitted by Cindi Chiarella

General Fund	\$ 290,001.50
Water Fund	\$ 76,557.09
Trust & Agency	\$ 19,589.39
Petty Cash	\$ 71.36
Village Green	\$ 4,149.92
Hardscrabble	\$ 4,499.33
Health Ins.	\$ 5,056.83
Sewer Fund	\$ 30,260.00

## **Reserve Funds M & T Bank**

Fire Dept.	\$ 2,013.58
Police Dept.	\$ 14,527.90
USDA	\$ 113,181.32
Highway	\$ 20,705.21
Snow Reserve	\$ 3,277.31
Tower Reserve	\$ 17,699.57

## **Monthly Expenses**

General Fund	\$ 221,025.70
Water Fund	\$ 27,397.00
Trust & Agency	\$ 19,589.39
Sewer	\$ 27,582.75

Mayor Blundell made a motion to approve the Treasurer report as submitted. DM Kovalchik seconded the motion. All were in favor.

## **POLICE**

Incidents: 340  
UTT's: 87  
Arrests: 9

Red Hook Fire Department had 85 calls for the month of December.

## **PLANNING AND ZONING**

Building Permits: 3  
Municipal Searches: 4  
Fire Inspections: 5

\$ 8,090.00 was collected in fees.

## **EVENTS**

The repair café will be held Saturday, January 18 from 10-1 at the Red Hook Community Center; lamps, small appliances, jewelry, clothing and other items can be repaired at no charge.

The Red Hook Library will hold their annual trivia fundraiser at Cancun's on Sunday, January 25, teams up to 6, for more information contact the library.

## **MATERIALS MANAGEMENT**

For the month of December, we had 8.85 tons of garbage and 3.69 tons of recycling: 1.9 tons of commingled, .31 tons of cardboard, 1.48 tons of newspaper. We sold \$2808 in garbage tags.

We will NOT be holding our annual e-waste event in January- it is much too cold! We will look to reschedule it for warmer months. In the meantime, electronic waste can be recycled at Ulster County Resource Recovery- free for anyone from any county.

## **WATER**

During the month of December, the water treatment facility treated 6,256,100 total gallons, which is an average of 201,800 gallons per day.

During the month of December the water treatment plant used 65 gallons of sodium hypochlorite. The average daily use was 2.10 gallons per day.

## **INTERMUNICIPAL TASK FORCE (ITF) RED HOOK INFRASTRUCTURE**

### **1. Red Hook Sewer Project**

- a. Meetings were held on December 6, 13 and 20, 2019 in the Red Hook Village Building. Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - DCDOH offered additional comments on 12/5/19. Most comments acknowledged acceptable responses to previous comment. Items outstanding to be addressed include comments regarding the WWTP (i.e. pump locations in EQ tank, UV unit sizing, and specification clarification).
  - C.T. Male responded on 12/19/19 to DCDOH comments of 12/11/19.
  - C.T. Male prepared a letter to address the discrepancy in the maximum discharge from the WWTP, originally indicated in the SEQR Negative Declaration as 35,000 gpd, versus the amount listed on the SPDES permit application of 50,000 gpd. The discrepancy represents a small impact on surface water, groundwater and wetlands, and represents a very small percentage of the normal flow in the Saw Kill stream. The discrepancy was noted by the NYSDEC regarding the review and approval process for an amended SPDES permit. The Village's attorney from Rodenhausen Chale and Polidoro, LLP will further address and submit a formal response to NYSDEC. Once this discrepancy has been resolved, NYSDEC will

proceed with the “Notice of Complete Application” and begin the 30 day public comment period.

- Upon final review and acceptance of all DCDOH, NYSDEC and USDA-RD Documents, the Red Hook Village Sewer Project Bid Documents can be advertised.

## **2. Community Solar Project**

- a. All PV panels have been installed and final hook up is being completed.
- b. A ribbon cutting ceremony will be held at the Firehouse Lane Well Field/Solar Farm on January 12, 2020. A pancake breakfast, at the Firehouse from 10:00am to 12:00pm, will follow.

## **3. Route 9/Old Farm Road Water Main Loop Project**

- a. Comments from the DCDOH are being addressed by the property owners’ engineers.

The Water Loop Project will connect “dead end” water mains to provide more efficient, safe and easily repaired water distribution services to properties along Old Farm Road (Traditions at Red Hook, Ross Property) and South Broadway (Route 9 – north of M&T Bank). The costs associated with the project, including engineering services and construction, will be paid by the private property owners benefitting from Village municipal water connections. Costs for permitting and construction oversight by Village Engineers will be paid by the Village of Red Hook.

## **4. Village of Red Hook Water Distribution System Administrative Services Improvements Project**

- a. Meetings were held on December 6, 13 and 20, 2019 in the Red Hook Village Building. Kyle Muller (Delaware Engineering), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Delaware Engineering is preparing spreadsheets of all water meter end points and records of malfunctions, repairs, and replacements. New work order forms and procedures are being created to show when an order was requested, when it was completed, descriptions of the findings, who made the findings, serial numbers/end point locations of all water meter

repairs/replacements, fire hydrant inventory, and hydrant flushing/valve exercising schedules.

- Delaware Engineering is reviewing billing rates for all customers, including senior discounts and Red Hook Town customers to check for accuracy of water use and proper billing amounts being charged per customer.
- Delaware Engineering and VRI (Village Water Operator) are confirming meter readings and reported malfunctions.

## **5. Intermunicipal Task Force (ITF)**

(Charlie Laing and Brent Kovalchik – RHV Representatives/Members)

a. The Intermunicipal Task Force met on December 6 and 13, 2019 in the Red Hook Town Hall. The following items were discussed:

- Review/discussed the proposed amendments to the Town of Red Hook Zoning Law to permit Short-Term Rentals (STRs) in certain Town Zoning Districts. A proposed One-Time Exemption, allowing property owners in the Town of Red Hook to offer their property, unhosted, in all Town zoning districts, for use as a Short-Term Rental for one time/year up to 30 days.

Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report  
December, 2019 – Brent Kovalchik – RHV Representative/Member

a. There were no RHT - ZRC Meetings held during the month of December, 2019.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
December, 2019 – Brent Kovalchik – RHV Representative/Member

a. There were no CPF Advisory Board Meetings held during the month of December, 2019.

b. The current balance of the Community Preservation Fund, as of December 31, 2019, is \$1,570,329.19.

Saw Kill Watershed Community (SKWC) – Monthly Report  
December, 2019 – Brent Kovalchik – RHV Board of Trustees Representative

- a. A SKWC Meeting was held on December 11, 2019 in the Historic Elmendorph Inn. The following items were discussed:
  - A summary of the 2019 water quality testing, featuring the Bard Water Lab FlowCam was presented.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report  
December, 2019 – Brent Kovalchik – RHV Representative/Member

- a. A NDA Executive Committee Meeting was held on December 12, 2019. The following items were discussed:
  - Reviewed the status “white paper” guide, being prepared by James Levy (Planning 4 Places), for Northern Dutchess Communities to use when considering regulations for Short-Term Rentals.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report  
December, 2019 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of December, 2019.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report  
December, 2019 – Ray Towle, Jay Trapp and Brent Kovalchik – Members

- a. The RHV – ZRC met on December 6, 13 and 20, 2019 in the Red Hook Village Building. The following items were discussed:
  - Supplemental Regulations regarding Signs and Billboards (Section 200-38) are being reviewed and amendments are being proposed.
  - Definitions (Section 200-5) are being reviewed and amendments are being proposed.
  - A draft “Local Law to Amend the Official Zoning Map of the Village of Red Hook” was reviewed. Trustee Trapp is preparing a revised Zoning Map for

review by Village Attorneys and DC Department of Planning and Development. A Public Hearing was set for January 13, 2020 to listen to public comments and review SEQR documents.

- The RHV – ZRC recommends revising the Zoning Map to allow for the expansion of the General Business (GB) District to include portions of the R10,000 District along East Market Street (from Graves Street to Cherry Street) and the incorporation of the existing Highway Business (HB) District into the GB District. The RHV – ZRC also recommends that the Neighborhood Mixed-Use (NMU) District be expanded along South Broadway (from Fraleigh Street to Amherst Road) and including a property on Fisk Street (adjacent to the Light Industrial Business (LIB) District).

**VILLAGE GREEN COMMITTEE (VGC)**

6. The current balances of the Village Green Committee’s related budget accounts, as of December 31, 2019, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance .....\$ 2,672.74
- Shade Tree – Contractual Expenses (#8560.4)  
Balance .....\$ 1,500.00  
6,350.00
- Village Green Committee Checking Account  
Balance .....\$ 4,192.92

7. A Village Green Committee Meeting was held on December 14, 2019 in the Red Hook Village Building. David Pearson, Michael Johnson and Brent Kovalchik attended. The VGC compiled documentation for the Arbor Day Foundation 2019 Tree City USA Application for Certification.

8. The 2019 Tree City USA Application for Certification was submitted to NYSDEC State Forester for review and approval on December 20, 2019.

9. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, or making a donation for the VGC’s

community beautification projects, may contact David Pearson, Brent Kovalchik or the Village Clerk.

### HIGHWAY DEPARTMENT

**10.** The Village’s Snow Ordinance is currently in effect through March 31, 2020. No parking is permitted on Village streets from 11:00pm to 6:00am and on NYS Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00 am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle’s owners(s).

**11.** The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).

**12.** The Village Highway Department removed snow, cleared parking spaces and sidewalks in the General Business District on December 4, 2019. Local contractors and excavating companies, including: Frank Vosburgh & Sons, Dave Vosburgh, Fastracs, J.S. Anagnos, Tom LeGrand, Jake Stickle, and A. Montanos assisted the Highway Department. The Village Board of Trustees thanks the Highway Department personnel and all those who helped clear the snow and help make our streets safe and walkable for the Holiday season.

**13.** The Village Board is reviewing projects, charged to the General Fund, Maintenance of Streets (5110.42) budget line to determine if some of the expenditures qualify for funding through the SFY 2019-2020 CHIPS, PAVE NY, and EWR (Extreme Winter Recovery) allocations. Current balances of these State program allocations are as follows:

• CHIPS .....	\$ 93,224.35
• PAVE NY .....	\$ 27,563.33
• EWR .....	<u>\$ 14,366.96</u>
Total	\$135,154.64



The current adopted FY 2019-2020 Village General Fund allocated \$75,000 for the CHIPS (5110.3) Budget Line. Additional funds from NYS are available for use for some Village Highway/Street projects completed in 2019.

14. No revenue from the sale of scrap metal was received during the month of December, 2019. Total revenue generated in FY2019-2020 is \$1,552.75. Since the inception of the Scrap Metal Recycling Program in September, 2007, \$30,260.22 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

## **RESOLUTION 1-2020**

### **VILLAGE OF RED HOOK RESOLUTION NO. 1-2020 DATED JANUARY 13, 2020**

#### **RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING THE ADOPTION OF PROPOSED LOCAL LAW 1 OF 2020**

WHEREAS, a proposed form of a Local Law entitled "A Local Law to Amend the Official Zoning Map of the Village of Red Hook and Make Other Associated Changes" (the "Proposed Local Law") has been submitted to the Village Board of Trustees of the Village of Red Hook (the "Board"); and

WHEREAS, the Proposed Local Law would replace the Village's Zoning Map with a new zoning map to eliminate the Highway Business District and extend the General Business and Neighborhood Mixed Use District and to make certain associated changes to the Zoning Law; and

WHEREAS, the Proposed Local Law is consistent with the Village's Comprehensive Plan; and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon;

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated January 13, 2020 has been prepared on behalf of the Board, and is on file with the Village Clerk; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the proposed project; and

WHEREAS, pursuant to 6 NYCRR 617.4(b)(2), the adoption of changes in the allowable uses within any zoning district, affecting 25 or more acres of the district, constitutes a Type I action under SEQRA.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Mayor is hereby authorized and directed to execute page 13 of the EAF on file with the Village Clerk.
2. The Proposed Local Law is a Type 1 SEQRA action and there are no other involved agencies.
3. The Board shall hold a public hearing on February 10, 2020, at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and
4. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before January 30, 2020, which is not less than ten calendar days prior to the date of said public hearing.
5. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.
6. The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Mayor Blundell and the Board reviewed the EAF (Council will review the Neg. Dec.)  
Mayor Blundell made a motion to approve Resolution 1-2020 as submitted. (To establish a date for a Public Hearing). DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to approve Resolution 1-2020 as presented. DM Kovalchik seconded this motion. All were in favor.

## **RESOLUTION 2-2020 –(Residency)**

**WHEREAS**, §3-300 (1) provides that elected and appointed village officers must be village residents to be eligible to serve in that capacity, and

**WHEREAS**, §3-300 (2) (a) provides that the Village Board of Trustees may, by resolution, provide for modification of the residency requirements to all appointed officers to include residency within the county in which the village is located, now therefore be it

**RESOLVED**, that pursuant to Village Law §3-300(2)(a) all appointed officers in the Village of Red Hook need not reside in said Village, but may reside anywhere in the County of Dutchess, State of New York.

Mayor Blundell stated Clerk/Treasurer Cindi Chiarella submitted her letter of resignation effective June 30, 2020.

Mayor Blundell made a motion to approve resolution 2-2020 as submitted. Trustee Trapp seconded. All were in favor.

## **REGULAR BUSINESS**

- Criminal Justice Reform – Mayor Blundell stated new bail reform is impacting our police department and court which has resulted in significant cost. A brochure from NYCOM was received requesting for municipalities to reach out to local Officials asking for more effective and affordable implementation. Mayor Blundell will reach out to Assemble Member Cahill and Senator Serino.
- Mayor Blundell stated the 2020-2021 tax cap is 1.78%. The Treasurer and Comptroller will submit the growth factor to the state.
- NYS DOH – WIIA Grant – The Village’s grant application was denied. DM Kovalchik stated the Village is still waiting to hear from the FAST Grant for flashing lights.

## **PUBLIC COMMENTS**

George Beekman questioned repairs on the police car that was hit with bullets. Mayor Blundell stated he has not seen the car yet. But was told it was back in the fleet.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

8:30 – DM Kovalchik made a motion to adjourn the meeting. Mayor Blundell seconded this motion. All were in favor.

Submitted by,  
Cynthia Chiarella, Clerk/Treasurer

