

**VILLAGE OF RED HOOK BOARD MEETING
VIA RING CENTRAL
December 14, 2020**

Present: Mayor Ed Blundell, Deputy Mayor Bent Kovalchik, Trustee Jennifer Norris, Trustee Charlie Laing, Trustee William Noonan and Village Clerk Lara Hart.

Mayor Blundell stated the Village Board Meeting is held in compliance with Open Meetings Law per Executive Order 202.1 and 202.72. Meeting was noticed to media, website and at the Village Hall.

Mayor Blundell opened the December 14, 2020 Village Board Meeting via ring central at 7:00 pm with a quorum confirmation and asked for a moment of silence for Essential Workers / First Responders during Covid-19.

Mayor Blundell indicated that the meeting is being directly recorded on PANDA TV 23.

Mayor Blundell did a Roll Call to confirm attendance.

Mayor Blundell – yes

Deputy Mayor Kovalchik – yes

Trustee Norris – yes

Trustee Noonan – yes

Trustee Laing – yes

Mayor Blundell made a motion to approve Village Board minutes dated November 9, 2020 and Village Board Workshop dated November 19, 2020. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

Mayor Blundell – yes

Deputy Mayor Kovalchik – yes

Trustee Norris – yes

Trustee Laing- yes

Trustee Noonan - Abstained (not a board member at that meeting)

Motion approved.

Mayor Blundell welcomed newly appointed Village Board Trustee William Noonan.

Mayor Blundell asked that we begin tonight's meeting with a presentation/power point from the Dutchess County Human Rights Commission. Mayor Blundell announced that Jodi Miller and Bailey Williams were present. He also pointed out that we have worked with the Commission on the murals discussions and they hosted our regional police reform forum.

Jodi Miller, Chair and Executive Director of the Commission for Dutchess County, announced she was joined by colleague Bailey Williams and advised that the purpose of their presentation today is they have been in a year long process of meeting with all Town, Village and City Boards throughout the County to familiarize them with what the Commission does and that they are a County wide Commission and want the entire County to know they are here, and to know what they do. Ms. Miller said this year

has been an extraordinary year, not just with COVID, but with all the racial bias, systemic racism and protests in the Country. The Commission wants to develop a closer collaboration in sharing information with the local Municipalities and inform Municipalities of the work and activities of the Commission and explain what they do and don't do as a Commission, as well as how they collect information and data. Ms. Miller gave a history that the Commission started back in 1984 with a 23 year run until it went into hiatus and reestablished by the County Executive and Dutchess County Legislature in 2016. Ms. Miller advised the Commission was established with one employee, herself, and has 14 volunteer Community leader positions. Ms. Miller said positions are appointed by County Executive or Chair of Legislature and serve three (3) year terms and they strive to have Commission members represent the diversity of our Community. Ms. Miller said their mission is defending human rights, bridging differences and embracing diversity.

Ms. Miller said the Role of the Commission is designed to foster mutual respect and understanding among all groups in the County, educate the Counties communities on issues on human rights, address discriminatory practices as well as tension and conflict and help to resolve them, organize and participate in community activities and events to build good will and alliances to cross through mutual respect and understanding among groups, develop programs that enhance and embrace diversity and inclusion and act as a bridge to other resources including but not limited to the NYS Division of Human Rights. Ms. Miller said they do not have the power to investigate and this is laid out in the Local Law as part of their establishment.

Bailey Williams, Commission Member and resident of the Village of Red Hook, shared a power point at this time.

Ms. Williams said there has been a uptick in the past few years in hate speech and bias. Ms. Miller spoke on response and what the right approach should be and that doing nothing has the opposite effect and there is a ripple effect that occurs when hate happens and the approach they encourage is to disrupt the ripple and redirect it. Ms. Miller spoke on reporting incidents and how they have been consulting with local Counties on ways to respond.

Ms. Miller spoke on the transformative dialogue project and that they look at what happens afterward and how things change interactionally between people; what changes for them on a personal level; the community or civic engagement level and policy and institutional level.

Ms. Williams spoke on listening session, events and meetings that have been held with regard to the Police Reform Collaborative work in the County. They hosted our regional session as well.

Ms. Miller said during COVID everything has been virtual, and before COVID they were able to get out and hold events and participate in the community and showed pictures of past events. Ms. Miller said they are continuing with virtual events/meetings and a speaker series.

Ms. Miller spoke on goals of the project which are to have a stronger presence in local communities and with elected leaders acting as a resource and providing a liaison connection to the Board and they are asking each Board to officially appoint a Board liaison. Ms. Miller said they can forward a liaison description. Ms. Miller said services are confidential and all calls are confidential. Ms. Miller said annual report are on the County website under Human Rights. Email: dchumanrights@dutchessny.gov
Telephone contact: (845) 486-3836.

Mayor Blundell indicated that he has been working with the Commission over the past months. Various levels of dialogue have occurred; some on the murals, some on diversity projects and concerning police reform. In the course of this work he realized that there is no link from the Commission to local leaders. Meaning, when it comes to reporting an incident/issue called in to the Commission there is no process to get info to local leaders. Since there is no communication link, with confidentiality, how we would we know about a specific incident. We need to, and want to, eradicate racism and bias but if we do not hear of an incident we cannot take action.

Ms. Miller said people do have concerns about coming forward so they report to the Commission. The Commission keeps info and that is in their annual report in the form of number of contacts. Ms. Miller said when it comes to reporting there has to be clear transparent process about what the limits to confidentiality are and what you can keep confidential and what you won't be confidential and sometimes there can be legal reasons, so the more clearer and transparent we can make this and outlining what any processee would entail and who would be involved helps build trust and they want to strengthen their relationship with local elected officials and Municipalities to have a stronger connection to what is happening in the Communities and how people can feel more comfortable coming forward.

Mayor Blundell asked the Board for comment.

Trustee William Noonan asked how they balance the non-investigative and non-enforcement aspect of the organization with gathering information about racial/hate situations. Ms. Miller said they are clear and their first approach is supporting people and brainstorming on a plan and next step. Mr. Miller said it all depends on what the individual wants to see happen.

Power Point presentation ended at 7:28pm. Mayor Blundell thanked Ms. Miller and Ms. Williams.

TREASURER'S REPORT

Read by Village Treasurer Ray Towle

ACCOUNT BALANCES:

GENERAL FUND	\$ 802,170.33
WATER FUND	\$ 107,833.47
TRUST & AGENCY	\$ 20,655.19
PETTY CASH	\$ 57.75
VILLAGE GREEN	\$ 4,149.92
HARDSCRABBLE	\$ 2,276.85
HEALTH INSURANCE	\$ 4,343.67
SEWER FUND	\$ 23,290.25
CAPITAL PROJECTS	\$ 00.00

RESERVE CHECKING BALANCES:

FIRE DEPARTMENT (M&T)	\$	5,029.08
POLICE (M&T)	\$	14,572.83
USDA (M&T)	\$	108,925.03
HIGHWAY (M&T)	\$	20,769.24
SNOW RESERVE (M&T)	\$	3,278.59
TOWER RESERVE (M&T)	\$	17,706.52
UNEMPLOYMENT (M&T)	\$	4,542.88
COURT RESERVE (M&T)	\$	3,297.68
OFFICE RESERVE (M&T)	\$	972.26

MONTHLY EXPENSES:

GENERAL FUND	\$	208,795.65
WATER FUND	\$	92,332.15
TRUST & AGENCY	\$	988.84
SEWER	\$	00.00

Treasurer Towle indicated that expenses were higher in the general fund due to 3 pay periods in the month of November and a payment of the Village Hall Bond and Water Fund there was a payment to the USDA.

Deputy Mayor Kovalchik asked about the Village Green donation and that he did not see that reflected in the balance of the Village Green account balance. Treasurer Towle indicated that was received in December and will show in next month's report.

Mayor Blundell said low revenue in the Police for SRO was discussed and resolved. It was school not opening and first payment not being received until October and advised that if we are not billing we are not paying the employee to work. Mayor Blundell said we at the 50% of the budget year and looks pretty good overall but encouraged everyone to review their budget lines.

Mayor Blundell made a motion to approve the Treasurer's report as submitted by the Village Treasurer. Motion seconded by Trustee Norris.

ROLL CALL

Blundell – yes

Kovalchik – yes

Norris – yes

Laing – yes

Noonan – yes

All in favor. Motion approved.

POLICE

Mayor Blundell read the Police Report as follows:

	<i>Village of Red Hook</i>	<i>Town of Red Hook</i>	<i>Tivoli</i>
Incidents: 374	248	120	6
UTT's: 83	48	35	
Arrests: 5	3	2	

PLANNING AND ZONING

Mayor Blundell said the total amount collected in fees for the month of November was \$4,330.00

Trustee Noonan read the report as follows:

Building Permits:	3
Certificate of Occupancy:	2
Certificate of Compliance:	2
Municipal Searches:	5
Complaints:	2
Order to Remedy:	0
Fire Inspections:	10

MATERIAL MANAGEMENT

Trustee Norris read the monthly report as follows:

Events:

Red Hook Responds continues with community bell ringing- 6pm on Fridays and 12 noon on Sundays, until midnight on New Year's Eve.

Historic Red Hook presents "time capsule" ornaments: pick up a free, fillable ornament from locations throughout the Village (list to come). Like mini time capsules, these ornaments open up and we'd like you and your family to write a note with a happy thought about 2020. Decorate and fill the ornament with other items as you wish. Then, come and hang it on our tree on the Elmendorph Green! Your memories will be archived in the collection at the Elmendorph Inn.

For the month of November, we sold \$2712 in garbage tags and paid out \$960.31. We had 8 tons of garbage and 3.65 tons of recycling: .81 of cardboard, 1.62 newspaper and 1.22 tons of commingled.

Trustee Norris announced that due to COVID they are not collecting electronic recycling but Ulster County Resource Recovery will be collecting. Mayor Blundell said residents can use Ulster Resource Recovery and will ask to put something in the upcoming Village Newsletter.

Mayor Blundell spoke on new arriving residents and encouraging them to use the Village materials management.

CELEBRATIONS

Mayor Blundell spoke on an event to be held on Saturday, December 19, 2020 from 10am -12 noon hosted by Red Hook Fire Company and Dave Hughes with Dave’s Tree Service. They will be handing out 10,000 candy canes with a sleigh carrying Mr. & Mrs. Claus and will involve the help of both Red Hook and Tivoli Fire Departments. This will be a drive-by convoy type event and not a fixed point event.

Deputy Mayor Kovalchik said the Village decorations look great. He commented on the vintage tractors and cars and thanked Kim McGrath. Mayor Blundell said the village worked the EDC, commercial landlords and the Chamber to help decorate the Village with vintage vehicles and lights and encouraged all to shop local. He reported we help gather and set the main tree as well as the lighting.

WATER:

Trustee Laing read the reports as follows:

- During the month of November the water treatment facility treated 9,221,300 total gallons, which is an average of 307,400 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY. All results were negative.
- During the month of November the water treatment plant used 85 gallons of sodium hypochlorite. The average daily use was 2,83 gallons per day.

Mayor Blundell advised that the new water billing quarter readings will be done tomorrow. Mayor Blundell said the expert that was hired regarding water gave a final report and report is being reviewed and the Village is monitoring a few accounts and Office Admin. Gregg is being trained with handheld to look at readings.

Deputy Mayor Kovalchik asked for a copy of the final report.

Deputy Mayor Kovalchik read monthly reports as follows:

**VILLAGE OF RED HOOK
VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT
NOVEMBER, 2020**

1. The current balances of the Village Green Committee’s related budget accounts, as of November 30, 2020, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,372.00
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$(-)3,100.00
- Village Green Committee Checking Account

Balance \$ 4,760.82

2. There were no Village Green Committee Meetings held during the month of November, 2020.
3. The application for Tree City USA designation is due by the end of December. VGC Officers will be working to complete the application before the deadline.
4. The Village Green Committee and the Village Board of Trustees thank Dave Hughes, of Dave’s Tree Service, for his donation to the Village Green Committee’s tree planting and community beautification efforts. Dave “thanked everyone for their great work and for keeping his hometown green.”
5. Residents and businesses interested in having a tree(s) planted on their adjacent right-of-ways, volunteering for planting days, or making a donation to support the VGC’s various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**VILLAGE OF RED HOOK
HIGHWAY DEPARTMENT
MONTHLY REPORT
NOVEMBER, 2020**

1. The Village Highway Department is currently picking up leaves. Leaf pick-up will continue through December as weather permits. Brush pick-up will end on December 11, 2020. The Highway Department will not pick-up leaves mixed with brush due to possible equipment damage.

The Highway Department’s leaf vacuum machine experienced mechanical difficulties. A new motor has been ordered and should be installed by the end of December. In the meantime, to help facilitate and continue leaf removal services to Village residents, the Village of Rhinebeck is assisting the Red Hook Village Highway Department. Aaron Glenn Landscaping (AGL) is also assisting with the leaf removal efforts. The Red Hook Village Board of Trustees thanks AGL and the Village of Rhinebeck for their assistance.

2. The Village’s Snow Ordinance is currently in effect through March 31, 2020. No parking is permitted on Village streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle’s owner(s).
3. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199: Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199: Section 165-48).

4. No revenue was generated from the sale of scrap metal during the month of November, 2020. Total revenue generated in FY2020-2021 is \$1,488.40. Since inception of the Scrap Metal Recycling Program in September, 2007, \$32,940.52 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents or businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk (845-758-1081).

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
MONTHLY REPORT
NOVEMBER, 2020**

6. Red Hook Sewer Project

- a. Meetings were held on November 5, 13, 22 and 27, 2020, via telephone conference calls. Ed Blundell and Brent Kovalchik participated. The following items were discussed:
 - Status of final review comments and approval of remaining items of the USDA-RD “Letter of Conditions.” Approval from USDA-RD is necessary prior to the Project going out to bid.
 - Congressman Delgado was contacted on 11/11/20 and U.S. Senator Gillibrand was contacted on 11/27/20 to assist the Village of Red Hook attain USDA-RD status of the USDA-RD “Letter of Conditions” review/approval status.
 - A memo was received from USDA-RD on 12/3/20 regarding a question from the U.S. Office of General Counsel regarding the terms of the transfer of title of the WWTP. Ed Blundell and Victoria Polidoro responded and follow-up comments from USDA-RD are forthcoming.

Trustee Laing asked if the USDA had a specific time period to respond. Deputy Mayor Kovalchik said no. Trustee Laing asked if they sent a notice that everything has been received. Deputy Mayor Kovalchik said sometimes they do but that they have everything submitted and we are really close.

7. Cell Tower (Tower Street Elevated Water Storage Tank) Generator Project

- a. Discussions are ongoing between the Village, C.T. Male Associates, and David Groth (RHV cell communications consultant), regarding costs and acceptable hook-up connection responsibilities of a shared generator to cell antennas as required by FCC Regulations.

8. Village of Red Hook Water/Sewer Administration Improvement Project

- a. Communications between the Village of Red Hook, Delaware Engineering, VRI and C3ND Environmental Consultants to discuss and review options to better coordinate meter readings, billings, repair/maintenance and general operation procedures.
- b. Ed Blundell circulated white paper reference material from the UNC School of Government Environmental Finance Center to the Village Board of Trustees. These included a “Water and Wastewater Residential Rates Affordability Assessment Tool” and “Operating at a

Deficit: Solutions to a Water and Wastewater Operator Shortage.” (re: Regional Operator Agreements, Public-Private Partnerships and Apprenticeships/Training Programs)

9. Village of Red Hook Crosswalk Signal Devices

- a. Rectangular Rapid Flashing Beacons, located on South Broadway (Rt. 9)/Prince Street and South Broadway/Fraleigh Street have been installed. These two crosswalk signal devices and the two previously installed RRFB located at South Broadway/Morgans Way and West Market Street (Rt. 199)/Benner Road were financed through the NYSDOT FAST Grant Program. The Village has accepted responsibility to maintain, repair and energize the signal devices for a period of 25 years or until such time as the signal devices are no longer necessary.

10. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. The ITF and members of the Town of Red Hook Economic Development Committee met on November 20, 2020 via Zoom. The following items were discussed:
 - The Town of Red Hook Short Term Rental Annual Operating Permit – Draft (March 3, 2020) was reviewed and amended.
 - The Town of Red Hook Use Table – Draft (March 3, 2020) was reviewed and amended.
 - The Town of Red Hook Short Term Rental: One-Time Exception Registration – Draft (March 3, 2020) was reviewed and amended.
 - Comments from Four Corners Planning regarding clarifications to the H (Hamlet) and HB (Hamlet Business) Districts regarding the Town of Red Hook’s Short Term Rental regulations and zoning law amendments were reviewed.
- b. The ITF’s proposed zoning amendments regarding Short Term Rentals in the Town of Red Hook were forwarded to Rodenhausen Chale and Polidoro, LLP and Four Corners Planning for review, comments and preparation of draft legislation for the Red Hook Town Board’s consideration.
- c. Upon acceptable zoning amendment recommendations, a Public Informational Meeting hosted by the ITF and the Town of Red Hook Economic Development Committee (EDC) will be scheduled.

Town of Red Hook Zoning Review Committee (RH – ZRC) – Monthly Report
November, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RH – ZRC Meetings held during the month of November, 2020.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
November, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of November, 2020.
- b. The current balance of the Community Preservation Fund, as of November 30, 2020, is \$1,687,510.32.

Saw Kill Watershed Community (SKWC) – Monthly Report

November, 2020 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of November, 2020.
- b. Issue 12 (November 18, 2020) of the SKWC Newsletter was circulated. This issue includes:
 - “A Note from the SKWC Leadership Team”
 - “Braiding Sweetgrass and a Thanksgiving Message” – Karen Schneller-McDonald
 - “Water and Green Energy: Renewable Energy Projects in NYS Can Damage Watersheds Unless Regulated Properly” – Karen Schneller-McDonald
 - “In Memoriam: Sheryl Griffith” – Sheryl was one of the founding members and original sampler of the Saw Kill Monitoring Program, member of the RHT CAC and helped found the RHT Recycling Center.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
November, 2020 – Brent Kovalchik – RH Village Representative/Member

- a. There were no LWRP Working Group Meetings held during the month of November, 2020.
- b. The LWRP Working Group is waiting for review and comments by the NYS Department of State before organizing a Public Informational Meeting for the Red Hook Community to review current proposed updates to the Local Waterfront Revitalization Plan of the Town of Red Hook.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
November, 2020 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of November, 2020.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
November, 2020 – Ray Towle and Brent Kovalchik – Members

- a. There were no RHV – ZRC Meetings held during the month of November, 2020.
- b. Proposed amendments to Chapter 200 – Zoning – Code of the Village of Red Hook include:
 - Changing Highway Business (HB) to the Gateway (G) District.
 - Amendments to Section 200-11 regarding Use and Bulk Regulations of the Gateway District.
 - Adding one property, currently in the R10,000 District, to the HB (G) District.
 - Amending Section 200-9 (R10,000 District) regarding Special Permits for Live/Work Units for properties located on East Market Street.
 - Adding eight properties, currently in the R10,000 District on South Broadway and Fisk Street, to the Neighborhood Mixed-Use (NMU) District.
 - Adding a definition of Live/Work Units to Section 200-5.
- c. Delaware Engineering has prepared an amended Zoning Map to reflect expansions of the HB (G) and NMU Districts.
- d. Copies of the proposed amendments have been sent to Four Corners Planning and Rodenhausen Chale and Polidoro, LLP for review, comments and drafts of proposed legislation,

SEQR documents and Dutchess County Department of Planning and Development review and approval in accordance with NYS Statute 239-m.

REGULAR BUSINESS:

#1. DCWWA – TRADITION CONSECUTIVE SYSTEM AGREEMENT

Mayor Blundell reported a request from the DCWWA; they are asking for our help on a small, interim matter. Instead of them sending operators and taking full administration of the Tradition development, until a point when more units are built and sold, they are asking us to take samples for DOH. It would mean that we sign a consecutive agreement that enables us to take a 4th water sampling point within their project and report in our monthly report. Mayor Blundell felt this makes sense and had run it by our operator already. Since we charge more in the water rate for Town residents and there was no problem raised by our water operators. Mayor Blundell said this agreement would only be for 2021 and is only for one more lab test.

Mayor Blundell said although the document is in draft form, but counsel has reviewed it for us, he would like to be able to sign and asked the Board, if no substantial change and counsel approved, that he be authorized to sign the Agreement.

AGREEMENT BETWEEN THE VILLAGE OF RED HOOK OF AND DUTCHESS COUNTY WATER & WASTEWATER AUTHORITY FOR THE OPERATION OF A CONSECUTIVE WATER SYSTEM

THIS AGREEMENT (the “Agreement”) made as of the ____ day of December, 2020 between the **VILLAGE OF RED HOOK**, a New York municipal corporation with offices at 7467 South Broadway, Red Hook New York 12571 (the “Village”), and **DUTCHESS COUNTY WATER & WASTEWATER AUTHORITY**, a New York public benefit corporation, with its principal office at 1 LaGrange Avenue, Poughkeepsie, New York 12603 (“**DCWWA**”).

WHEREAS, the Village operates and administers a water system for the benefit of the residents of the Village (the “Village Water System”); and

WHEREAS, DCWWA operates and administers a water system for the benefit of the residents of a residential development located in the Town of Red Hook known as Tradition at Red Hook (the “Tradition Water System”); and

WHEREAS, the New York State Sanitary Code (Sub-part 5-1 Public Water Systems) defines a consecutive water system as “a public water system that receives some or all of its finished water from one or more wholesale systems. Delivery may be through a direct connection or through the distribution system of one or more consecutive systems”; and

WHEREAS, accordingly the Village Water System and the Tradition Water System can be operated as a consecutive system in accordance with law; and

WHEREAS, it is in the best interests of the residents of the Village and the Traditions at Red Hook if the Village Water System and the Tradition Water System are operated as a consecutive system.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained, the Village and DCWWA agree as follows:

1. The Village and DCWWA shall operate the Tradition Water System as a consecutive system with the Village Water System, subject to the following conditions:
 - a. All water quality sampling for the Tradition consecutive water system shall comply with Subpart 5-1 of the State Sanitary Code and based on the combined population and services within both the Village Water System and Tradition Water Systems.
 - b. Routine water quality sampling required for the Village Water System and Tradition Water System will be conducted by the Village. Sampling shall include any resampling or source sampling required as a result of sample results.
 - c. Any sampling required within either the Village Water System or the Tradition Water System by the Dutchess County Department of Behavioral and Community Health (DBCH) or by another regulatory agency having jurisdiction, which is in addition to the sampling otherwise required to serve the consecutive system shall be the responsibility of and shall be borne by the System in which such additional testing is required.
 - d. The Village shall submit monthly operations reports to the DBCH. DCWWA will provide timely reports to the Village regarding leaks, repairs, flushing or other relevant activities within the Tradition Water System for inclusion in the monthly report.
 - e. The Village will be responsible for the production and dissemination of the Annual Water Quality Report for both the Village Water and the Tradition Water System.
2. DCWWA will be responsible for the following within the Tradition Water System;
 - a. Repairs/replacements of water system appurtenances;
 - b. Provision of a certified Operator-In-Responsible-Charge;
 - c. Administration of the Cross-Connection Control Program;
 - d. Production and Dissemination of all required Public Notifications (other than the Annual Water Quality Report described in 1(e) above);
 - e. Performance of a periodic distribution system flushing program, conducted in co-ordination with Village Water System flushing;
 - f. Performance of periodic and as-needed leak detection program;
 - g. Reading of individual customer connection meters;
 - h. Administration of all accounts payable activities; and
 - i. Response to customer service questions/complaints.
3. The term of this Agreement is for a one-year period commencing January 1, 2021 and ending December 31, 2021. This Agreement is renewable annually by written agreement of the parties.
4. This Agreement constitutes the complete understanding of the parties. No modification of any provisions of this Agreement shall be valid unless in writing and signed by both parties. This Agreement may be executed in one or more counterparts, each of which shall be an original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

VILLAGE OF RED HOOK

By: _____

Name: Ed Blundell

Title: Mayor

DUTCHESS COUNTY WATER & WASTEWATER AUTHORITY

By: _____

Name: Bridget Barclay

Title: Executive Director

In the course of the discussion Deputy Mayor Kovalchik said he would like to see the Agreement. Mayor Blundell said he thought they were provided a copy and agreed to hold off and poll the Board later. Deputy Mayor Kovalchik said he was ok with Mayor signing but would like to see a copy. Copies will be distributed and Mayor will send a digital version after further polling.

#2. FIRE COMPANY – DRIVE BY SANTA – December 19, 2020 – 10am – 12noon

See above events Report for details.

#3. POLICE REDESIGN

Mayor Blundell advised he sent the final version of the Dutchess County Collaborative report out to all board members. He also requested 10 print copies for the board and stakeholders. This is a detailed 100 page long document that will be the basis of our next steps in Police Reform.

Mayor Blundell indicated that this is a major, serious project that will need a lot of time and thought. The Board will need to meet frequently once January hits to meet the April 1, 2021 deadline. Mayor Blundell already booked meetings for Jan. 7th and Jan. 21st to review and discuss Village budget and police reform.

Mayor Blundell said his approach has been to identify “key words” and concepts that arise in local talks, community sessions and the report. For instance, body worn cameras. Sgt. Hildenbrand was present tonight to speak on this. Mayor said that in November they discussed cameras and research was done with Watchguard, with the Town of Red Hook and grants and did get confirmation that the Town agreed to share a fair contribution and the vendor indicated there is a 3-month delivery and in the meantime policy and financing will be reviewed. Mayor Blundell said negotiations may need to include the union in relation to equipment use and terms. Mayor Blundell advised the cost can be reimbursed as a project savings down the road but feels we need this now.

Sgt. Hildenbrand and the Mayor have met often on the topic of body worn cameras and advised that officers have been asking for body cameras and without them the Department is not able to show the different sides of police calls. Sgt. Hildenbrand spoke on an incident where a body camera would have showed a completely different side and that body cameras are an important tool that the Police Department and his officers need. Trustee Noonan asked if they have seen the cameras in action. Sgt. Hildenbrand advised yes and that they did a demonstration with Watchguard. Sgt. Hildenbrand spoke on the differences of a camera in a vehicle and on a body. Sgt. Hildenbrand advised that the City of Poughkeepsie puts all officers on body camera. Deputy Kovalchik ask as far as technology is there a way to upgrade the equipment once the technology evolves. Sgt. Hildenbrand said the rep looks at a 3-5 year plan, depending on wear and tear, but the life expectancy is 5 years and considering how much technology can change in 5 years they need to re-budget in 5 years because old cameras cannot be set

up with new technology. Mayor Blundell spoke on the management impact being so positive for protecting the public and officers with very little housekeeping management.

Trustee Noonan asked if there was any cost after purchase. Mayor Blundell said they looked at the size of the Department and they estimate the record for storage in the cloud and given the size and hours of operation Watchguard gave a projection and if more is needed it can be purchased. Mayor Blundell said there is a share with the County option but feels there would be so much data storage cost that we would be asked to contribute towards that so feels it would be off to keep with our own PD and storage area.

Sgt. Hildenbrand spoke on night vision mode with the cameras and advised that if the camera goes to court or is involved with a case it will show the image exactly how they see with their eyes and whatever they see in the darkness is how the body camera will show it and in low light conditions the officers will have the option to use their duty belt light. Sgt. Hildenbrand advised that the cameras are smart and adjust to whatever light is picked up.

Sgt. Hildenbrand advised that officers wearing the body cameras will be mandatory. Officers will start their shift with picking up the camera off the charger and attaching to their uniform and camera is always recording on. Sgt. Hildenbrand spoke on recording and advised that the cameras are self-initiated meaning when the officers get a call they press the camera on, they respond to call and at the end of the call when the officer clears with 911 then the camera is shut off which makes an incident, but with a set of options, i.e. – DWI, EMS, Domestic, etc., which is listed and tagged and then when the officer returns to the station and it is plugged back in all the initiations are uploaded to the Cloud.

Sgt. Hildenbrand explained that if there is an incident where the officer could not initiate the “on” button he can go back and still pull up body camera footage, but it will not have audio. If an officer presses the “on” button both audio and video is on. There will never be an incident where they cannot see image because the camera is always running.

When the camera is uploaded with the Cloud there is a DEMS link, so if needed, footage can be transferred to DA’s office. Sgt. Hildebrand said body camera are important, the way of the future, and the sooner we can get the safer for everyone.

Mayor Blundell said we also need to develop the policy manual and any contract interaction, and for example, say a hypothetical incident where there is a typical V&T road stop where some sort of incident could arise. We will have to make it that the officer not rely on the running camera only and that they start recording when they walk up on the incident. Sgt. Hildenbrand said regardless of stop the camera is on. Mayor Blundell said “on” is good but we need audio too. Sgt. Hildenbrand said any time the officer activates the “on” button it will include video and audio and will be in the Policy. Sgt. Hildenbrand said all officers when hired read the Department Policy and Procedures and sign a receipt that they have read the same and agree.

Mayor Blundell advised that Watchguard is with NYS Contract and they will be getting a fair price. Mayor Blundell advised that cost is \$12,895.00 for 8 units. Sgt. Hildenbrand said 8 units would be acceptable and affordable.

Mayor Blundell made a motion that with the Village in an effort to work with Police Redesign and Reform purchase eight (8) body worn cameras for the Red Hook Police Department under State

Contract PM 21090 from Watchguard for \$12,895.00 with condition that Police Management will perfect the Policy Manual, Legal and Union, and that Contracts to be reviewed. Motion seconded by Trustee Deputy Mayor Kovalchik.

Deputy Mayor Kovalchik asked if the Town was going to put this cost in their budget. Mayor Blundell advised the Village will own the units and will maintain the units. The Town reviewed his letter and voted to share on a prorated basis up to \$5,000. He does not know if the Town inserted a budget line, but is looking for a contribution check.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Noonan – yes

Norris – yes

Laing – yes

All in Favor. Motion approved.

#4. RED HOOK LIBRARY

Mayor Blundell spoke on the Story Walk project created by the Library, involving Village merchants and designed to entice parents/younger kids to walk around. Amy Smith was present remotely and said there are 26 stops all in the Village of Red Hook and stories are multiple pages in both English and Spanish.

Mayor Blundell read aloud letter received from the Red Hook Library dated November 21, 2020, and that although the Village does not fund the Library, they have the honor and duty of appointing the Board members of the Library. The Red Hook Library is recommending Cecilia Cortina Segovia be appointed as Trustee replacing prior member Jill Hall, for a 5 year term.

Mayor Blundell made a motion to appoint Cecilia Cortina Segovia as Trustee of the Red Hook Library Board for a five (5) year term. Motion seconded by Trustee Noonan.

ROLL CALL:

Blundell – yes

Laing – yes

Kovalchik – yes

Norris – yes

Noonan – yes

All in favor. Motion approved.

#5. CELL TOWER GENERATOR STATUS – BAN – OPTION – CONTRACT

Mayor Blundell spoke on the recent generator bidding with the low bid coming in at \$83,500 and advised that a bond option was looked into but that the bond counsel advised that this does not meet the test of a bondable project which means the Village should not fund up-front and then look to get reimbursed by the cell tower tenants.

Mayor Blundell spoke with bond counsel, sent a copy of our cell lease and has asked them to relook at position but has not heard back from anyone to move forward. Bond counsel put forth an option - to advise cell tenant(s) to combine efforts and purchase a shared generator on their own. Blundell indicated our goal is to have one generator and reduce noise and other pollution items on our site.

Mayor Blundell said we do not have the budget to lay out \$83,500 for this expense and feels we need to tell the successful low bidder that in order to comply with bid process we have to defer the project and look at other options.

Deputy Mayor Kovalchik asked if vendors were aware of the Village considering putting the responsibility of them and are they aware that they will have to negotiate amongst themselves. Mayor Blundell said they negotiated with tenants but will speak with Cell Tower Engineer, but from our local perspective we cannot perfect this deal.

Deputy Mayor Kovalchik asked if there was a deadline by the FCC. Mayor Blundell was not sure, but was brought up to bond counsel.

Mayor Blundell said we need to advise the bidder that it cannot be done but will be reviewed for other options.

Deputy Mayor Kovalchik said we already paid engineering costs and for documents, so the missing link is to get our consultant to have the vendors agree to pay the project cost plus additional cost of preparing the bid documents. Mayor Blundell said we cannot front the money due to it not being a public purpose to bond.

Trustee Laing said they already have the equipment at the water tower so a generator would be a another piece of equipment. He does not see as a great expansion of their uses or problematic, and if bond counsel is concerned about it being a Village owned project and there is the opportunity to push the contracting and generator to the tenants. Blundell inserted an issue; using the tower is one thing and they would have to decide who owns and who maintains the generator.

Trustee Noonan asked what the benefit is for the Village. Mayor Blundell said noise control and not multiple units burning diesel fuel or propane.

Mayor Blundell made a motion to inform both the Village Engineer and low bidder of the Shared Generator Project that The Village cannot enter into or sign a contract for the Generator due to funding, financing and bonding issues, but will review models and options. Motion seconded by Trustee Deputy Mayor Kovalchik.

ROLL CALL:

Blundell – yes

Laing – yes

**Kovalchik – yes
Norris – yes
Noonan – yes
All in favor. Motion approved.**

#6. CLIMATE SMART COMMUNITIES – GRANT APPLICATION

Mayor Blundell spoke on working with Cornell Cooperative Extension and in 2019 the Village passed a Climate Smart Community Resolution. Recently, the Village received an initiative for a grant for \$8,0000.00, to appoint a “champion” wherein this person will help to work with Cornell Cooperative and the Climate Smart world to identify projects and do certain things locally. Mayor Blundell said they cannot give it to paid employees or elected officials, and Brenda Cagle volunteered to take on this project. Mayor Blundell said deadline was at 5:00pm this evening, but that they have filed. Mayor Blundell said he would like to work to move toward a zero waste concept for our residents.

Mayor Blundell announced that the December 17, 2020 Village Workshop will be cancelled.

Mayor Blundell announced meeting dates as follows, which are scheduled via Ringcentral:

January 7, 2021 - Village Workshop
January 11, 2021 – Village Board Meeting
January 21, 2021 – Village Workshop

Budget and Police Reform will be discussed at these workshop meetings. They will be noticed to press, website and door postings.

APPOINTMENTS:

Mayor Blundell advised that official business for the Village is the appointment of a Registrar and Deputy Registrar for Vital Statistics. These positions handle official business with the Funeral Homes.

Mayor Blundell made a motion to appoint Lara Hart as Registrar of Vital Statistics and Gregg Stolarik as Deputy Registrar of Vital Statistics. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

**Blundell – yes
Kovalchik – yes
Laing – yes
Norris – yes
Noonan – yes
All in favor. Motion approved.**

ELECTIONS:

Mayor Blundell announced that Village Elections will be held on March 16, 2020 and 2 Positions up for election for Village Trustee – 4 year terms and 1 Position for Trustee to fill an open vacancy for a 2 year term.

Mayor Blundell advised that per Village Law the Village Clerk runs elections and we do not use the Board of Elections and the Village utilizes the independent nominating petition method. The Village does not guide or assist candidates. Candidates self-identify and comply with petition requirements and develop on their own campaign.

Mayor Blundell said NYS did not make any COVID related changes in the election process. Trustee Laing spoke on the concern of getting signatures during COVID.

PUBLIC COMMENT:

Mayor Blundell opened public comment. No Comments.

Mayor Blundell asked the Board for any further comments. No Board comments.

Mayor Blundell reminded that the December 17, 2020 Workshop meeting will be cancelled and notices will be published for upcoming workshop meetings on January 7th and 21st.

Mayor Blundell made a motion to cancel the December 17, 2020 Village Workshop Meeting and hold Village Workshop Meetings on January 7, 2021 at 7:00pm and January 21, 2021 at 7:00pm to work on Police Reform and Budgeting concepts. Motion seconded by Deputy Mayor Kovalchik.

ROLL CALL:

Blundell – yes

Kovalchik – yes

Laing – yes

Norris – yes

Noonan – yes

All in favor. Motion approved.

Melkorka Kjarval was present and asked if the January 7, 2021 meeting would be open to the public. Mayor Blundell said yes and all Workshop meetings are open to the public.

Mayor Blundell made a motion to pay bills after audit. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion to adjourn the December 14, 2020 Village Board Meeting at 9:30pm. Motion seconded by Mayor Blundell. All in favor. Meeting adjourned.

Submitted by,
Lara Hart
Village Clerk